



CZECH VILLAGE ASSOCIATION

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41th Annual Houby Days Festival May 18, 19 & 20, 2018

Greetings from the Czech Village Association, This year is gearing up to be the best one yet! We would like to invite you to participate in our Festival, May 18-20, 2018. This year's festival promises to be a special event with time-honored traditions and a few new events. We will be offering 3 day vendor spaces lining 16th Avenue. We are focusing on creating an authentic Czech Spring Festival and have a lot of music and entertainment planned. Our cooperation with the National Czech and Slovak Museum and Library, and the Czech Heritage Foundation will provide an authentic arts and culture experience to Eastern Iowans.

Attached is the vendor application. We are requesting that you return your application and fees by April 30th, 2018 (April 15th for festival discount). Early reservations are recommended as we will assign booth spaces based on the date the application is received, type of merchandise sold, space requirements and total number of vendors. Our goal is to have a rich diversity of quality vendors, spread-out over the length of 16th Avenue. We will contact you by e-mail if space is not available. We will also contact you by email, 3 days prior to the festival with your space #.

In our attempts to create a quality vending community this year, all sales items are subject to the discretion of the festival committee. The following are examples of what we are NOT looking for:

- Weapons of any kind – real or facsimiles
- Merchandise which promotes and/or uses profanity, drugs, racist or sexual innuendo as a message
- Other merchandise that the festival committee deems inappropriate.

The festival prefers and encourages vendor merchandise that has a Czech cultural connection or theme. Traditional hand-made arts and crafts and/or products of the Czech Republic will be given priority in our acceptance of vendor applications.

Food vendors please remember that you must contact the Linn County Health Department for a vending license. The application can be found at www.linncounty.org/health If you would like a printed copy mailed to you call 319-892-6000. The application fee is \$33.50. Applications must be on file with the LCHD one week prior to the event. We are not putting food vendors on the bridge this year as the bugs were really bad last time.

NON FOOD VENDORS - Set up time is Friday afternoon from 3pm to 5pm.

FOOD VENDORS ONLY – Set up time is Friday afternoon from 1-5. EVERYONE MUST be finished with set up by 5pm and all vehicles off the street at the start of the festival. You MUST be set up for all 3 days. Tear down is from 4pm - 6pm Sunday afternoon. We look forward to receiving your application. If you have any questions regarding the application process please email Czech Village Association at www.czechvillageassociation@gmail.com. You may also visit us online at www.czechvillagecedarrrapids.com.

Sincerely,

Houby Days Committee.